

**CCMC Committee and CCMC Instructor Meeting, Tuesday, June 3, 2025**  
**Live meeting at the Berlin Community Center**

The meeting is available at [Gotomeeting.com](https://gotomeeting.com), the CCMC Committee meeting will follow the instructor meeting. Since the CCMC Committee will grade the CCMC Comprehensive Final Exam, the CCMC Committee members who will grade the exam should plan to attend in person.

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/996316925>

You can also dial in using your phone.

Access Code: 996-316-925

United States: [+1 \(408\) 650-3123](tel:+14086503123)

**Agenda- CCMC Committee meeting with Instructors, 9:30 AM**

Call to Order

Roll Call

New Business

Discussion of the fall 2025 CCMC course schedule including: CCMC Precourse, CCMC Course I, CCMC Course II, CCMC Course III, and CCMC Course IV.

Discussion about student teachers during the Fall 2025 CCMC Course term.

Discussion regarding whether to offer these courses remotely or in-person.

Discussion of student evaluations from spring 2025 courses.

Discussion of possibly issuing a call for new CCMC Course instructor candidates.

Old Business

Adjournment

**Agenda- CCMC Committee meeting, June 3, 2025**

11:00 AM±, Committee meeting to start after the instructor meeting concludes

Call to Order

Roll Call

Review and approval of CCMC Committee meeting minutes from the April 12, 2025 meeting

Review and approval of CCMC Treasurer's Report

New Business

Workshop approval requests

Recertification requests, if applicable

Old Business

Discussion of the platform for future CCMC Committee virtual meetings (Gotomeeting, MS Teams, Zoom)

Discussion about CCMC document storage platform (Google Drive, Microsoft One-drive)

Discussion about CCMC Course I student instructor (spring 2025 term)

Executive Session:

Grading of CCMC Comprehensive Final Exams from May 29, 2025

Adjournment

The next scheduled CCMC Committee meeting is on August 5, 2025, time and meeting location to be determined.