



# Information Technology Strategy And Investment Committee

Draft Minutes – May 04, 2021

Office of Policy and Management, 450 Capitol Avenue, Hartford, Connecticut  
Teams Conference  
10:00 AM – 12:00 PM

## Committee Members Present:

Josh Geballe, Commissioner, Department of Administrative Services  
Kimberly Kennison, Executive Financial Officer, Office of Policy and Management  
Dennis Thibodeau, Chief Financial Officer, Department of Energy and Environmental Protection  
Jodi Hill-Lilly, Deputy Commissioner, Department of Children and Families  
Mark Raymond, Chief Information Officer, Department of Administrative Services  
Beth Bye, Commissioner, Office of Early Childhood  
John Vittner, IT Policy Director, Office of Policy and Management (OPM Secretary designee)

## Others in Attendance:

Department of Administrative Services: Jolita Lazauskas, Darren Hobbs, Tim O'Brien, David Barkin, Jennifer Frazier, Shantelle Varrs, Max Gige, Sharon Sheridan, David Labbadia  
Office of Policy and Management: James Hadfield, Chris LeMay

- **Call to order**

- Kimberly Kennison called the meeting to order at 10:02 am

- **Review of Previous Meeting Minutes**

- Kimberly Kennison asked for a motion to approve the 12/01/2020 meeting minutes. Mark Raymond made a motion to approve. Deputy Commissioner Hill-Lilly seconded the motion. All other members approved. John Vittner abstained

- **IT Capital funding requests** – John Vittner stated that all voting today must be contingent on the budget passing with the Governor's Bond Authorization of \$65 million in each year of the biennium budget.

- **Department of Administrative Services – Installation and maintenance of e-Builder software and migration of construction project data**

David Barkin presented the committee with the benefits and efficiencies of implementing the e-Builder software to support their construction projects. He stated the software will replace the PMWeb software that has significant shortcomings, most notably that its format is antiquated and difficult to navigate. The PMWeb software is not user-friendly to the degree that its use becomes a significant obstacle to its efficient application to state construction project management. The e-Builder software will address these issues and is widely used in the industry. Its use will also lend to better collaboration and efficiencies



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with contracted vendors. The Committee inquired if e-Builder would be integrated with Core CT? A CoreCT integration is not included in this phase of the project but, could be another phase of the project or become part of future CoreCT integration efforts.

## ▪ **Votes**

Kimberly Kennison asked for a motion for approval.

Dennis Thibodeau made a motion to approve.

Commissioner Bye seconded the motion.

All other Committee members approved.

## ○ **Department of Administrative Services – Installation Purchase and implementation of CivicGov (by WAGSYS)**

▪ Darren Hobbs presented the committee with the need to implement a new software solution to augment its statutorily-mandated processes for oversight of state building construction and existing state buildings to ensure compliance with the state building, fire safety and fire prevention codes, as fulfilled by the Office of the State Building Inspector (OSBI) and the Office of the State Fire Marshal (OSFM). The existing processes are manually recorded, tracked and reported. It presents challenges in accurately reporting and auditing the work and is overall inefficient. Implementing a software solution will address these areas and provide a platform for RECS to fulfill its statutory obligations and work smarter as it faces a rapidly diminishing workforce over the next two years.

## ▪ **Votes**

Kimberly Kennison asked for a motion for approval.

John Vittner made a motion to approve.

Mark Raymond seconded the motion.

All other Committee members approved.

## ○ **Department of Administrative Services – IT Optimization - Remediation and Cost to Achieve Phase I**

▪ Mark Raymond provide the committee with an overview for the need of initial funding to help the State of Connecticut get to a consolidated state in support of their move to a centralized IT model. The areas identified for this initial investment include:

- Establishment of a statewide service desk tool, automation of device management and endpoint security
- Remediation of unsupported applications and databases
- Transition Management Purposes
- IT Financial Management

## ▪ **Votes**



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Kimberly Kennison asked for a motion for approval.  
John Vittner made a motion to approve.  
Commissioner Bye seconded the motion.  
All other Committee members approved.

- **Department of Administrative Services – CT Digital Service - One Stop/MyCT Phase 2**
  - Max Gige walked the committee through a presentation that provided an overview of phase 1. He discussed what was delivered in phase 1, the lesson learned and highlighted the positive outcomes. The phase 2 of the project will continue modernizing and digitizing entrepreneur and resident experiences through expanding enterprise capabilities in the business, health, driving, transportation, education, and tax categories. This project supports the Governor’s vision of an all-digital government.
  - John Vittner asked what risks there are to completing this in the timeframe and budget requested since it is a large amount. Max and Mark stated there are agencies who are moving forward with “similar projects” and DAS may not be able to engage with all of them at one time. John stated that IT Optimization provides DAS much more insight and control. The IT Optimization plan should take this into account in order to keep the One Stop/MyCT on track and within budget.

- **Votes**

Kimberly Kennison asked for a motion for approval.  
John Vittner made a motion to approve.  
Commissioner Hill-Lilly Seconded the motion.  
All other Committee members approved.

- **Adjournment**

- Kimberly Kennison adjourned the meeting at 11:45

A video of the meeting can be seen by clicking on [this link](#)