

Corrections / Clarifications

Typos

- Grammar
- Corrections to citations

Internal Consistency

- Using defined terms when possible (e.g., “Paid Leave Compensation” rather than phrases like benefits or compensation for paid leave, capitalizing Private Plan, etc)
- Clarifying when defined terms apply (e.g., “Covered Employee” was overused when just “employee in CT” was intended)
- Ensuring that related policies match (e.g., Social Security Contribution Limit and Multiple Employers refer to Employee Refund & Temporary Shutdown section refers to Holiday/Shutdown section)

Clarifications

- Exempt employers are not required to register with the CTPL Authority
- Contributions:
 - Including that unpaid contributions also apply to enrolled sole proprietors and self-employed individuals
 - Indicating that payment alone is not valid submission of contributions – we require the details of which account and period to apply the payment, i.e., wage reporting
- Severance payments are only employer-provided benefits if no release of claims is involved
- Retirement distributions are employer-provided benefits if from current or most recent employer and not taken as a loan

Corrections / Clarifications

Claim Process Corrections

- Using the Wage Verification form when Dept of Labor database does not provide wage information
- Correcting pro-rating calculation language to reflect the employee's regular work schedule, rather than the calendar week
- Updating the specific names of the documents
- Removing Checklist from required documents
- Revising reporting requirements for intermittent leaves – within 2 business days of leave, rather than every two weeks
- Allowing Authority to consider documentation received on non-CTPL forms, if they provide the same information

Clarification of Specific Dates Impacting Claims

- For the purposes of closing claims due to the death of the applicable party, the effective date will be first full day for which individual is no longer alive.
- For the purposes of the extra two weeks for pregnancy, the date of delivery is not a part of the extra two weeks.
 - If Bonding leave immediately follows pregnancy leave, no new eligibility review is required, and benefit calculation will remain consistent between the claims

Wages/Earnings

- Allowing municipal, board of education, State Employees who begin to participate (e.g., through collective bargaining agreement) to utilize wages prior to that participation
- Reiterating that wages earned for service outside of CT are not a part of the CTPL program
- Aligning rules for Subject Earnings (used for eligibility and contributions) with Total Wages (used for benefit calculations)