

**STATE BOARD OF LANDSCAPE ARCHITECTS**  
**Meeting Minutes**  
**February 20, 2024**

The meeting was called to order on February 20, 2024, at 9:43 am by Acting Chairman Celtruda via Microsoft Teams.

**BOARD MEMBERS PRESENT**

W. Phillips Barlow	Landscape Architect
Dominick Celtruda	Landscape Architect
Janice Parker	Landscape Architect
Maureen Nicholson	Public Member

**BOARD MEMBERS NOT PRESENT**

Mark R. Arigoni, Chairman	Landscape Architect
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**BOARD VACANCIES**

(2) Public Members

**DCP MEMBERS PRESENT**

Marguerite Poisson	License and Applications Specialist
Janita Hamel	Supervising Special Investigator
Jason Cohen	Director of Operations
Rachelle Hyburg	Board Coordinator
John Mesner	Occupational Trades Manager

**PUBLIC PRESENT**

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection. For information, contact Agency Website: [www.ct.gov/dcp](http://www.ct.gov/dcp)  
Division E-Mail: [dcp.boards.commissionsandhearings@ct.gov](mailto:dcp.boards.commissionsandhearings@ct.gov)

## **1. Review of minutes of the November 21, 2023, Board of Landscape Architects Meeting**

- Board Member Nicholson made a motion to approve. Board Member Parker seconded the motion. The motion passed unanimously.

## **2. Comments or Concerns of any Person Present Today**

- None

## **3. DCP Investigation Division Complaint Status Report**

- Review of complaint status report
  - 11.01.23-12.31.23
    - 0 new and 0 closed

## **4. Old Business**

- UCONN meeting scheduling updates (see correspondence 6A.)
  - Acting Chairman Celtruda gave a synopsis of the email thread determining when the board may be able to schedule a date for the CTASLA chapter meeting.

## **5. New Business**

### **5A. Applications for licensing by written examination:**

1. Max D'Aurizio
  2. Tracy Hudak
  3. Barbara Constable
  4. Eva Owens
  5. Emily Scarfe
- Acting Chairman Celtruda made a motion to approve all applicants with the exception of Eva Owens. Board Member Parker seconded the motion. The motion passed unanimously.
  - Board Member Parker made a motion to approve Eva Owens with stipulations. The Board requests CLARB to reverify the applicant's employer. If the employer originally provided is correct, then the application is approved. If incorrect, the application is denied. Board Member Nicholson seconded the motion. The motion passed (3-1-0).
    - Acting Chairman Celtruda wanted to note that applicant Eva Owens took the first portion of the exam before the 2-year timeline requirement.

5B. Applications for licensing by waiver of examination:

<u>Credential Number</u>	<u>Contact Name</u>	<u>First Effective Date</u>	<u>Method of Licensing</u>
LAR.0001668	RYAN JOSEPH KIETA	11/17/2023	EXAM WAIVER CLARB MD
LAR.0001665	JEFFREY RYAN SCHERR	12/4/2023	EXAM WAIVER CLARB NJ
LAR.0001669	THEODORE EDMUND LEE	12/12/2023	EXAM WAIVER CLARB AZ
LAR.0001670	JACKSON WANDRES	12/22/2023	EXAM WAIVER CLARB GA
LAR.0001660	STEVEN DANIEL FOSS	1/5/2024	EXAM WAIVER CLARB MO
LAR.0001672	EMILY C H TIMBER	1/23/2024	EXAM WAIVER CLARB NY
LAR.0001674	EDWARD FIGURA	1/24/2024	EXAM WAIVER CLARB NY
LAR.0001662	NATALIE ANNE BROWN	1/26/2024	EXAM WAIVER CLARB MA
LAR.0001675	AARNE PAUL SECK	2/5/2024	EXAM WAIVER CLARB NY
LAR.0001627	KAREN DENISE NALOW	2/9/2024	EXAM WAIVER CLARB NE

5C. Applications for License for Corporate Practice of Landscape Architecture

- None.

**6. Correspondence**

- 6A. Email dated 2/8 discussing scheduling for UCONN visit.

**7. Comments or Concerns of anyone present today**

- Acting Chairman Celtruda notified the board of an upcoming review of the reciprocity licensing process. He is looking to review the process to verify what information we are getting information from the reciprocal states. His goal with this review is to upgrade the process to be more in line with our counterparts while ensuring we are protecting the health, safety and welfare of the people that reside in the state.

**8. Adjournment**

Board Member Barlow made a motion to adjourn. Board Member Nicholson seconded the motion. The motion passed unanimously. Acting Chairman Celtruda adjourned the meeting at 10:08 am.

Respectfully submitted,  
Rachelle Hyburg  
Board Coordinator

2024 MEETING SCHEDULE:

May 21  
August 20  
November 18