

ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD
Meeting Minutes
September 19, 2024

Acting Chairman Farnsworth called the meeting to order at 9:01 am via Microsoft Teams.

BOARD MEMBERS PRESENT

Paul Farnsworth, Unlimited Contractor
Todd Johnston, Public Member
Peter Kalousdian, Unlimited Contractor
Thomas J. O'Reilly, Unlimited Contractor

BOARD MEMBERS NOT PRESENT

Michael Griffin, Elevator Craftsman
John R. DeRosa, Jr., Acting Chairperson, Elevator Craftsman

BOARD VACANCIES

(2) Public Members

DCP STAFF PRESENT

Rachelle Hyburg, Board Coordinator
Janita Hamel, Supervising Special Investigator
Pamela Brown, Director of Investigations

PUBLIC PRESENT

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection. For more information, refer to DCP Agency website: www.ct.gov/dcp.

Board Member Johnston made a motion to appoint Paul Farnsworth as Acting Chairman for this meeting as Chairman DeRosa is unable to attend. Board Member Kalousdian seconded the motion. The motion passed unanimously.

REVIEW OF PREVIOUS MEETING MINUTES:

- Review of June 20, 2024, Meeting Minutes.
 - Board Member Kalousdian made a motion to approve the minutes. Board Member O'Reilly seconded the motion. The motion passed (3-0-1). Abst: Board Member Johnston.

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

- 05.01.2024-06.30.2024
 - New: 0
 - Closed: 2
- 07.01.2024-08.31.2024
 - New: 0
 - Closed: 0
- Janita Hamel notified the Board that there are more investigators on the team now, which allows for more random site inspections.

OLD BUSINESS:

- Update from Chairman DeRosa on Application Review Conversation
 - Tabled for next meeting
- Discussion on Injuries and Fatalities Related to the Elevator Industry
 - The Elevator and Escalator Safety Foundation is putting together statistics for the Board for review. Acting Chairman noted that he will be meeting with the Foundation next week and will be able to share accident and injury data.

NEW BUSINESS:

- Review of Exam Pass Rate data

CORRESPONDENCE:

- None

CONCERNS OF ANY PERSON PRESENT TODAY:

- Acting Chairman Farnsworth noted that Chairman DeRosa provided him an update on Board Member Griffins member status. Board Member Griffin will be sending the Chair a letter of resignation.
- Board Member Johnston inquired where he could find information on licensing requirements. Acting Chairman Farnsworth noted that they will add a review of licensing requirements to the next meeting agenda.
- Discussion on the 2025 meeting schedule and potentially hosting some meetings in-person.
 - DCP's Rachelle Hyburg noted that the 2025 schedule will be finalized by the next Board meeting in December.

ADJOURNMENT:

Board Member Johnston made a motion to adjourn the meeting. Board Member O'Reilly seconded the motion. The motion passed unanimously. Acting Chairman Farnsworth adjourned the meeting at 9:33 am.

Respectfully Submitted,
Rachelle Hyburg
Board Coordinator

2024 Scheduled Meetings

December 19