

**PLUMBING AND PIPING WORK EXAMINING BOARD**  
**Meeting Minutes**  
**July 25, 2024**

Chairman Appleby called the meeting to order at 9:00 am via Microsoft Teams.

**Board Members Present:**

Charles Appleby, Sr., Unlimited Contractor, Chairperson  
Carleton Pember, Unlimited Contractor  
Joseph Pellecchia, Unlimited Contractor  
John More, Unlimited Journeyman  
Melissa Sheffy, Public Member  
Aaron Nachbar, Well Drilling Contractor

**Board Members Not Present:**

Peter Alfieri, Unlimited Journeyman  
Vinnie Valente, Unlimited Journeyman  
Kimberly Fortin, Unlimited Journeyman

**Board Vacancies:** (3) Public members

**DCP Staff Present:**

John Mesner, Occupational Trades Manager  
Rachelle Hyburg, Board Coordinator  
Jason Cohen, Director of Operations  
Pamela Brown, Director of Investigations  
Michael Nolie, Investigator  
Glenn McLellan, Investigator

**Public Present:**

Felix  
Peter Kelly

## **MINUTES OF PREVIOUS BOARD MEETING**

- Review of draft minutes from April 25, 2024
  - Board Member More made a motion to approve the minutes. Board Member Sheffy seconded the motion. The motion passed unanimously.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT**

- None

## **DCP INVESTIGATIONS DIVISION**

- Director Brown introduced the two new inspectors, Glen McLellan and Michael Noli
- Investigations Report distributed to the Board
  - 04.01.2024-06.30.2024

## **DCP LEGAL DIVISION**

- None

## **OLD BUSINESS**

1. Continued review of 23 Rogers Lake Rd
  - a. Board Member More made a motion to table the review for when the licensed well driller board member can be present. Board Member Pember seconded the motion. The motion passed unanimously.
  - b. Board Member Aaron Nachbar is now in attendance and able to provide input in the review of the documents provided.
  - c. Board Member More made a motion to request the installer provide an updated and clean drawing of the proposed changes made to meet code. Once done it can be submitted to the Board Coordinator to distribute to the Board for review. Board Member Nachbar seconded the motion. The motion passed unanimously.
2. Applications for Review (tabled from last meeting)
  - a. GABRIELLE VAUGHN - WWD.211-W-2
  - b. RYAN FOSTER - WWD.212-W-2
  - c. ADAM EHMER - WWD.213-W-2
    - Tabled for further review

## **NEW BUSINESS**

- None

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT**

- Board Member More approached the board to discuss correspondence he received from a licensee working on a job in Darien, CT. He reached out to Board Member More because the Darien Health Department notified licensees that their P1 license does not cover the scope of work and additionally he needs to have a ¼ in pitch per foot.
  - Chairman Appleby discussed that he did review some regulations for B100 and what he reviewed did not come across any specific regulations or standards
  - The Board began discussions with DCP's CJ Strand about addressing this missing information.
  - DCP's John Mesner noted that the scope of work per license is still accurate, but the confusion comes from whose jurisdiction it falls under. He will further discuss clarification efforts with DCP's CJ Strand.
  - Board Member Pember made a motion that the complainant should return to the local jurisdiction and refer to the sanitary code. It was determined by the Board that a P1 license does cover the work, but the sanitary code must be followed. The 1/8 in pitch is not up to code. Board Member Sheffy seconded the motion. The motion passed unanimously.
- Board Member Pember approached the Board regarding schools offering courses after the 7/31/2024 CE deadline.
  - John Mesner will discuss with DCP's legal team regarding what penalties there are for late CE completion.
- Board Member Sheffy noted that PSI has the technology available for licensees to upload their continuing ed certificates before they're allowed to renew. And would like DCP to review this pathway as an option for licensee audits.

## **ADJOURNMENT**

Chairman Appleby adjourned the meeting at 10:25 am.

Respectfully submitted,  
Rachelle Hyburg  
Board Coordinator

## **2024 CURRENT BOARD MEETING SCHEDULE**

October 24