

ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD
Meeting Minutes
April 23, 2024

Acting Chairman Farnsworth called the meeting to order at 9:03 am via Microsoft Teams.

BOARD MEMBERS PRESENT

Paul Farnsworth, Unlimited Contractor
Todd Johnston, Public Member
Peter Kalousdian, Unlimited Contractor
Thomas J. O'Reilly, Unlimited Contractor

BOARD MEMBERS NOT PRESENT

John R. DeRosa, Jr., Acting Chairperson, Elevator Craftsman
Michael Griffin, Elevator Craftsman

BOARD VACANCIES

(2) Public Members

DCP STAFF PRESENT

Jason Cohen, Director of Operations
John Mesner, Occupational Trades Manager
Janita Hamel, Supervising Special Investigator
Rachelle Hyburg, Board Coordinator

PUBLIC PRESENT

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection. For more information, refer to DCP Agency website: www.ct.gov/dcp.

Board Member O'Reilly made a motion to elect Board Member Paul Farnsworth as acting Chairman of this meeting as Chairman DeRosa is unavailable to attend. Board Member Johnston seconded the motion. The motion passed unanimously.

REVIEW OF PREVIOUS MEETING MINUTES:

- Review of December 21, 2023, Meeting Minutes.

Board Member Johnston made a motion to approve the minutes. Board Member Kalousdian seconded the motion. The motion passed (3-0-1).

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

- 01.01.24-2.29.24
 - New: 0
 - Closed: 2
- Discussion regarding what information can be shared with the Board regarding investigations. The Board is interested in the outcome of the complaints and would like an understanding of the outcome of the general situation. (ie: after complaint investigation, was the work then completed by a properly licensed individual)

OLD BUSINESS:

- Update on PSI Exam results.
 - John Mesner reported that the report was sent to Chairman DeRosa. A copy of that report will be sent to the rest of the Board members.

NEW BUSINESS:

- None

CORRESPONDENCE:

- None

CONCERNS OF ANY PERSON PRESENT TODAY:

- Board Member Johnston inquired about an update on the application review conversation Chairman DeRosa was going to have with DCP Commissioner Bryan Cafferelli. This will be added as an agenda item for the next meeting.
- Acting Chairman Paul Farnsworth would like to add an agenda item for next meeting to begin discussions on Injuries and Fatalities related to the elevator industry.
- John Mesner explained the application review process.
 - Applications are reviewed by the licensing department; these applications must meet a stringent list of qualifications to be eligible for licensure.
 - If applications do not meet the qualifications, they are recommended for denial.
 - When a recommendation of denial occurs, applicants have two pathways:
 - Come back to the Dept. with the required information.
 - Come before the Board and present their application and what they believe is equivalent experience for the Boards determination.
- The Board is looking for a status update on Board Member Michael Griffin and information regarding member status after missing consecutive meetings.

ADJOURNMENT:

Board Member Johnston made a motion to adjourn the meeting. Board Member O'Reilly seconded the motion. The motion passed unanimously. Chairman Farnsworth adjourned the meeting at 9:32 am.

Respectfully Submitted,
Rachelle Hyburg
Board Coordinator

2024 Scheduled Meetings

June 20
September 19
December 19