

Manufacturing Innovation Advisory Board
Meeting Minutes
Department of Economic and Community Development
November 26, 2024
2:00 PM – 3:30 PM
via Teams meeting

Attendance

- Board Members Present: Paul Lavoie, John Zoldy, Hannah Belmont, Dave Cremin, Emir Redzic, Colin Cooper, Mike Rocheleau, Tracy Ariel* (proxy for Kelli Vallieres)
Board Members Absent: Kelli-Marie Vallieres, Chris DiPentima, Mark Burzynski,
Quorum: Yes
 - Stakeholders & Guests: Ron Angelo (CCAT), John Glidden (Guest), Paul Striebel (CCAT), Beatriz Gutierrez (CONNSTEP), Bernice Zampano (CONNSTEP), Eileen Candels (CCAT), Alan Davis (CONNEX), Dave Rudd (Guest), Zach Russell (CONNEX).
 - DECD Staff: Michelle Hall, Cindy Hetu, Carmen Molina-Reyes, Carla Rae Rodriguez
1. **Welcome** – Meeting was brought to order by Paul Lavoie at 11:32am.
 2. **10/23/24 Meeting Minutes*** - Motion to approve 10/23/24 minutes by Paul Lavoie. Moved by David Cremin, seconded by Hannah Belmont. Motion passed unanimously.
 3. **Proxy Policy*** (VOTE) – Paul L. Paul Lavoie put forth a motion to accept the Proxy Policy in order to provide Board members the opportunity to obtain a Proxy on their behalf if they could not attend a MIF meeting. Moved by David Cremin, seconded by Hannah Belmont. Motion passed unanimously.
 4. **Attendance Policy** (VOTE) – Paul Lavoie put forth a motion to accept presented *Attendance Policy and Procedure for MIF meetings going forward. *If a Board member is absent three times within a 12-month period, the board member is deemed to have resigned and the position declared vacant. Moved by David Cremin, seconded by Hannah Belmont. Motion passed unanimously.

4a. **Attendance Policy addendum**: Based on discussion among Board members, motion put forth by Paul Lavoie that if Board member secures a proxy in their stead, it will not count as an absence on their attendance record. Moved by Michael Rocheleau, seconded by Colin Cooper. Motion passed unanimously.
 5. **Proposed 2025 meeting dates** (VOTE) – Paul Lavoie put forth a motion to accept the Proposed 2025 meeting dates. Moved by Michael Rocheleau, seconded by David Cremin. Motion passed unanimously.
 6. **Budget update** – Paul Lavoie provided a brief Budget update.
 7. **IWT, DTP/IVP, AFP, and MVP Update and Request \$**
 - IWT – Paul Lavoie put forth a motion to fund \$1.35M, moved by Michael Rocheleau, seconded by David Cremin. Motion passed unanimously. Based on further discussion, motion was revisited and prior vote was withdrawn. Paul Lavoie then

made a motion to increase funds to \$1.5M, moved by Dave Cremin, seconded by Mike Rocheleau. Motion passed unanimously.

- DTP/IVP – Paul Lavoie put forth a motion to fund \$710K, moved by Hannah Belmont, seconded by Dave Cremin. Motion passed unanimously.
 - AFP – Paul Lavoie put forth a motion to fund \$1.03M, moved by Hannah Belmont, seconded by John Zoldy. Michael Rocheleau opposed. Motion passed.
 - MVP – Paul Lavoie put forth a motion to fund \$5.6M, moved by Hannah Belmont, seconded by Michael Rocheleau. Motion passed unanimously.
8. **CONNEX Update and Request \$** (VOTE) – Paul Lavoie put forth a motion to accept the additional \$750,000 funding request for the next 2 years. Moved by Michael Rocheleau, seconded by Hannah Belmont. Motion passed unanimously.
9. **Motion to adjourn** made at 3:38pm by Paul Lavoie. Moved by David Cremen, seconded by Mike Rocheleau. Motion carried.