

ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD

Meeting Minutes June 26, 2025

Chairman DeRosa called the meeting to order at 9:05 am via Microsoft Teams.

BOARD MEMBERS PRESENT

Paul Farnsworth, Unlimited Contractor

Todd Johnston, Public Member

John R. DeRosa, Jr., Acting Chairperson, Elevator Craftsman

Peter Kalousdian, Unlimited Contractor

BOARD MEMBERS NOT PRESENT

Michael Griffin, Elevator Craftsman

Thomas J. O'Reilly, Unlimited Contractor

BOARD VACANCIES

(2) Public Members

DCP STAFF PRESENT

Rachelle Hyburg, Board Coordinator

John Mesner, Occupational Trades Manager

PUBLIC PRESENT

None

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection. For more information, refer to DCP Agency website: www.ct.gov/dcp.

Note: the agenda should read June 26, 2025, not March 20, 2025.

REVIEW OF PREVIOUS MEETING MINUTES:

- Review of the previous meeting minutes:
 - March 20, 2025
 - Board Member Johnston made a motion to approve with the edits discussed. Chairman DeRosa seconded the motion. The motion passed (3-0-1). Abstention: Board Member Kalousdian
 - Edit: Administrative - remove the extra “second” under the December minutes review.

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

- No report for today’s meeting

OLD BUSINESS:

- Update from Chairman DeRosa on Application Review Conversation
 - The Board noted that they would like to have a couple of board members available to be a part of the DCP application reviews for the applications that do not have a gold seal.
 - DCP’s John Mesner stated that he will look into that, but noted that any board member that does review applications would have to recuse themselves if the applicant comes before the full board.
- Discussion on Injuries and Fatalities Related to the Elevator Industry
 - Chairman DeRosa noted that they are waiting on the new survey that is coming out to continue this discussion.

NEW BUSINESS:

- Review of Licensing Requirements
 - The board did an in depth review of the statutes and regulations
 - Board Member Farnsworth wanted to go on the record stating that there are individuals that were granted a R1 license without meeting the requirements outlined in the regulations.
 - The Board also discussed the importance of having routine inspections and working telephones in elevators

CORRESPONDENCE:

- None

CONCERNS OF ANY PERSON PRESENT TODAY:

- The Board discussed holding more meetings in-person.
 - The Board will be holding the September 18th meeting in-person

ADJOURNMENT:

Board Member Kalousdian made a motion to adjourn the meeting. Board Member Johnston seconded the motion. The motion passed unanimously. Chairman DeRosa adjourned the meeting at 10:25 am.

Respectfully Submitted,
Rachelle Hyburg
Board Coordinator

2025 Scheduled Meetings

September 18 – In-Person

December 18