

**AUTOMOTIVE GLASS WORK AND FLAT GLASS WORK**  
**EXAMINING BOARD**  
**Meeting Minutes**

**November 20, 2025**

A scheduled meeting of the Automotive Glass Work and Flat Glass Work Examining Board will be held at 9:00 a.m.

**Board Members:**

Carl Von Dassel	Unlimited Contractor – Flat Glass Work
Jennifer Russell-Vanasse	General or Unlimited Contractor – Auto Glass Work
John A. Wisniewski	Unlimited Contractor – Auto Glass Work

**Board Members Not Present:**

Edward J. Fusco	Unlimited Journeyperson- Chairman– Flat Glass Work
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**Board Vacancies:**

Public Members (3)  
Unlimited Contractor - Flat Glass Work (1)

**DCP Staff Present:**

John Mesner	Occupational Trades Manager
Rachelle Hyburg	Board Coordinator
Janita Hamel	Supervising Special Investigator

**Public Present:**

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Investigations Division. For more information, refer to DCP Agency website: [www.ct.gov/dcp](http://www.ct.gov/dcp)

**CALL TO ORDER:**

The meeting was called to order at 9:03 am by Acting Chair Russell-Vanasse.

**REVIEW OF MINUTES FROM PREVIOUS MEETING:**

- Review of August 21, 2025, Meeting Minutes.
  - Board Member Von Dassel made a motion to approve. Acting Chair Russell-Vanasse seconded. The motion passed unanimously.

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

- None

**DCP INVESTIGATION DIVISION:**

- Review of Complaint Status Report
  - 07.01.25-08.31.25
    - a. Open: 0
    - b. Closed: 3
  - 09.01.25 to 10.31.25
    - a. Investigations did not receive or close any glazier complaints.

**OLD BUSINESS:**

- Discussion on standards regarding windshield calibration
  - a. There were no updates to discuss today

**NEW BUSINESS:**

- Acting Chair Russell-Vanasse called for executive session at 9:30 am
- The board exited executive session at 10:15 am

**CORRESPONDENCE:**

- None

**COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

- John Mesner asked the board to work on developing educational materials to be sent to licensees on licensing procedures.
- 2026 Meeting Schedule
  - a. February 19
  - b. May 21
  - c. August 20
  - d. December 01 (Tuesday)

**ADJOURNEMENT:**

Board Member Von Dassel moved to adjourn the meeting. Board Member Wisniewski seconded the motion. Acting Chair Russell-Vanasse adjourned the meeting at 10:20 am.

Respectfully submitted,  
Rachelle Hyburg  
Board Coordinator

**2026 Meeting Schedule**

February 19  
May 21  
August 20  
December 01