

**PLUMBING AND PIPING WORK EXAMINING BOARD**  
**Meeting Minutes**  
**April 24, 2025**

Chairman Appleby called the meeting to order at 9:05 am via Microsoft Teams.

**Board Members Present:**

Charles Appleby, Sr., Unlimited Contractor, Chairperson  
Joseph Pellecchia, Unlimited Contractor  
Melissa Sheffy, Public Member  
Carleton Pember, Unlimited Contractor  
Peter Alfieri, Unlimited Journeyperson  
Aaron Nachbar, Well Drilling Contractor

**Board Members Not Present:**

Kimberly Fortin, Unlimited Journeyperson  
Vinnie Valente, Unlimited Journeyperson  
John More, Unlimited Journeyperson

**Board Vacancies:** (3) Public members

**DCP Staff Present:**

Bryan Cafferelli, DCP Commissioner  
John Mesner, Occupational Trades Manager  
Rachelle Hyburg, Board Coordinator  
Pamela Brown, Director of Investigations  
Janita Hamel, Supervising Special Investigator

**Public Present:**

Alessia Frasco

## **MINUTES OF PREVIOUS BOARD MEETING**

- Review of draft minutes from January 23, 2024.
  - Board Member Nachbar moved to approve the minutes. Board Member Pember seconded the motion. The motion passed unanimously.

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT**

- Commissioner Cafferelli attended the board meeting today to check in and make himself available for any questions from the board members. He also voiced his appreciation for their commitment to the board and all the hard work that entails.

## **DCP INVESTIGATIONS DIVISION**

- Review of the complaint status report
  - 01.01.2025 to 02.28.2025
    - Open: 12
    - Closed: 21
    - Fines via AVC's: \$55,000
- The board inquired about filling the open investigator position.
  - Director Brown commented that DCP is working on filling that position as soon as possible.

## **DCP LEGAL DIVISION**

- None

## **OLD BUSINESS**

- Discussion - Well Drilling Regulations of Approved Glycol for Geothermal
  - No new updates to discuss today
- Chairman Appleby noted that CE review committee has been working on the new CE curriculum and the draft should be completed in the next couple of weeks for review.

## **NEW BUSINESS**

- None

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT**

- Board Member Nachbar and Chairman Appleby inquired about an update on the radon mitigation certification requirements.
  - John Mesner noted that he will reach out to DPH to try to schedule a conversation between the board, DCP and DPH regarding this situation.

## **ADJOURNMENT**

Board Member Pember made a motion to adjourn. Board Member Pellechia seconded the motion. The motion passed unanimously. Chairman Appleby adjourned the meeting at 9:35 am.

Respectfully submitted,

Rachelle Hyburg  
Board Coordinator

## **2025 CURRENT BOARD MEETING SCHEDULE**

July 24

October 23