

CCMC Committee Meeting, Tuesday, June 3, 2025
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Agenda- CCMC Committee meeting 10:30 AM

A quorum was present, and the meeting was called to order at 10:18 AM by CCMC Committee Chairman John Rainaldi. In attendance in person from the CCMC Committee: David Kluczowski, Beth Hamel, Lisa Madden, Lisa Biagiarelli, and Launa Goslee; online was Martin Heft.

John introduced an agenda item to approve the minutes from the regular member meeting held on May 12, 2025. Lisa M. made a motion to dispense with the reading of the minutes and to approve them with one amendment; Beth seconded the motion.

-The road show listed for June should have been June 4, 2025, and not June 14, 2025.

A vote was taken, and the motion carried. Martin was offline and did not vote.

The next item on the agenda was to review and approve the Treasurer's Report for May 2025. The balance at the end of May 2025 was \$37,859.49. Lisa B. made a motion to dispense with reading the full Treasurer's Report and to accept it as presented; Launa seconded the motion. A small discussion ensued. Lisa M. mentioned that with all the expenses and income to date, we will be in the red with our budget. Lisa B. offered to host and teach an online course, which has little cost to CCMC, and we could make up the difference. Launa also mentioned that she had said that she and Carla could teach an online course as well. After the discussion ended, John called for a vote. A vote was taken, and the motion carried.

In New Business, John mentioned that we had only one workshop to discuss. This workshop was already approved in a prior meeting, but the presentation was half an hour longer than expected, so it needs to be discussed once again.

1. Heather Smeriglio, of Greenwich, submitted on behalf of the Fairfield County Association for 1.5 CEUs instead of the originally approved 1 CEU hour for a presentation on Foreclosures given by Attorney Adam Cohen in May 2025 at the Westport Town Hall.

Lisa B. made a motion to approve this workshop; Lisa M. seconded. A vote was taken, and the motion carried.

In other New Business, John mentioned that we needed to discuss the recertification applications we received. The following submission was received.

1. Sara Rolfe of East Lyme with 91 hours submitted.
2. Eileen Curtain of Amston Lake District with 50.5 hours submitted.

Lisa B. made a motion to approve the applications; Beth seconded the motion. A vote was taken, and the motion was carried.

John asked if there was any Old Business, and two issues were raised.

1. A discussion was held regarding the delivery of meeting agenda items as well as the storage of shared documents for our CCMC members. Lisa M. mentioned she has been sharing agenda items in three places and said it is overwhelming. We need to decide if we are going to stick with just emailing, the Google platform, the Microsoft platform, or move to the TEAMS platform. It was also brought up how we host our online meetings and presentations, and courses. Currently, we have both GoToMeeting and ZOOM, and would not need those if we went to TEAMS. John mentioned he was concerned about our saved GoToMeeting meeting videos, and Martin confirmed that we have the minutes, so the videos are not necessarily a needed record we should save. Martin said he would get the costs for us to switch to a different platform for our next meeting to finalize our decision. In the meantime, Lisa M. is going to send our agenda documents via email only.
2. The next topic was the student teachers. Beth suggested that having another session of Course I this fall with an experienced teacher and the two student teachers co-teaching with that person. It was determined that at this time, Lisa B. and John would have a short meeting with the instructors to see their thoughts and where they see themselves.

John asked if there was any further business. Seeing none, at 11 AM, John put us into executive session to correct the final exams given on May 29, 2025. Martin left the meeting at 11 AM.

We returned to the regular meeting at 2:34 PM. The results were that we graded 21 exams, seven failed, and 14 passed.

John asked if there was any other business. Seeing none, Lisa M. made a motion to adjourn the meeting, and Beth seconded. A vote was taken; motion carried.

Respectfully submitted by Launa Goslee, Secretary