

**Fire Protection Sprinkler Systems Board**  
**Meeting Minutes**

**October 15, 2025**

Chairman Waskowicz called the meeting to order at 9:00 am.

**Board Members Present:**

David J. Waskowicz	Unlimited Journeyperson, Chairperson
Shaun Martin	Unlimited Contractor
Kevin Wypychoski	Unlimited Contractor
Wayne Roderick	Unlimited Journeyperson
Kevin Griffith	State Fire Marshal
Peter Willse	Local Fire Marshal

**Board Members Not Present:**

Anthony Moscato	Public Member
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**Board Vacancies:** (2) Public Member(s)

**DCP Staff Present**

John Mesner, Occupational Trades Manager  
Rachelle Hyburg, Board Coordinator  
Paul Grabowski, Legal Program Director

**Public Present**

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Investigations Division. For more information, refer to DCP Agency website: [www.ct.gov/dcp](http://www.ct.gov/dcp).

## **SWEAR IN NEW BOARD MEMBER**

- Peter Willse – Local Fire Marshal
  - Legal Program Director, Paul Grabowski swore in Peter Willse Local Fire Marshal at 9:05 am

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:**

## **OLD BUSINESS**

- Ratio Relief Discussion
  - Background & Timeline
    - As of October 1, 2025, the Department of Consumer Protection (DCP) began reviewing ratio relief applications for up to eight apprentices.
    - The Fire Protection, Electrical, Plumbing, and HVAC boards are all required to establish formal policies by February 1, 2026.
  - John Mesner shared insights from the Electrical Board's recent special meeting, which may serve as a model for the Fire Board's policy:
    - List of Licensed Employees with Job Titles
      - Contractors should submit a list of all licensed employees, including their job titles.
    - Job Function Clarification
      - Discussion on the board requesting job descriptions to ensure supervisory roles are legitimate.
    - Violation History
      - Prior violations (e.g., unlicensed work, improper supervision) will be considered when reviewing ratio relief requests.
    - Undue Hardship Clause
      - Contractors must demonstrate an undue hardship to justify their request for additional apprentices.
      - Simply needing more manpower for a project is not sufficient.
    - Ongoing Oversight
      - If a contractor is granted relief and later violates supervision rules, the board can revoke the relief and reinstate the standard hiring ratio.
  - The Board agreed with the recommendations discussed and supported:
    - Requiring a notarized list of licensed employees and job titles.
    - Reporting all DCP and DOL violations to the board for consideration.
    - Avoiding a rigid percentage rule in favor of individualized review.

## **NEW BUSINESS**

- Applications for Review:
  - Timothy O’Sullivan - FRP.41926-F-4
    - Recommended for denial in the application work review group due to a lack of apprenticeship completion and not possessing an equivalent license.
    - Board Member Roderick moved to deny the application. Board Member Martin seconded the motion. The motion passed (4-0-1). Abstention: Griffith
    - Board Member Wypychoski moved to include a summary of substantiation to the vote made today. The substantiation includes that the application was denied due to lack of related instruction and on the job training. Board Member Roderick seconded the motion. The motion passed unanimously.

## **CORRESPONDENCE**

## **COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY**

## **ADJOURNMENT**

Board Member Roderick moved to adjourn the meeting. Board Member Martin seconded the motion. Chairman Waskowicz adjourned the meeting at 10:32 am.

Respectfully Submitted,

Rachelle Hyburg

Board Coordinator

**2025 Meeting Schedule**

December 04 – In-Person