

HEATING, PIPING, COOLING AND SHEET METAL WORK EXAMINING BOARD
MEETING MINUTES
January 08, 2026

Chairman Barrieau called the meeting to order at 9:02 am.

Board Members Present:

Robert H. Barrieau, Chairperson	Unlimited Contractor
John T. Higgins, Jr.	Unlimited Journeyperson
Brent Davenport	Unlimited Contractor
Michael Rosario	Unlimited Journeyperson
Emmanuel Heredia	Sheet Metal Journeyperson

Board Members Not Present:

Mark Macchio	Public Member
David G. Foster	Unlimited/General Contractor
Cameron G. Champlin, Jr.	Unlimited Journeyperson

Board Vacancies: (1) Sheet Metal Limited Contractor
(3) Public Members

DCP Staff Present:

Rachelle Hyburg, Board Coordinator
John Mesner, Director of Operations
Janita Hamel, Supervising Special Investigator
James Rocco, Staff Attorney

Public Present:

Sajjad Chaudhary
Edward Menard
Nolan Bugg
Bob Neisoux
Franklin Emilcar
Larry Vallieres

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Investigations Division. For more information, refer to DCP Agency website: www.ct.gov/dcp.

MINUTES OF PREVIOUS MEETING:

- Review of the October 02, 2025, meeting minutes.
 - Board Member Rosario made a motion to accept. Board Member Davenport seconded the motion. The motion passed unanimously.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

- None

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

- 11.01.25 to 12.31.25
 - Open: 8
 - Closed: 42
 - AVC: \$42,500

DCP LEGAL DIVISION**OLD BUSINESS:**

1. Update on the transition from the Certified Employee Training Program (CETP) to the PERC Education Program (PEP)
2. Ratio Relief Discussion
 - a. Electrical Board Chair Vallieres provided an update to the ratio relief policy he and the other board chairs have worked on developing.
 - b. Board Member Rosario moved to adopt the ratio relief policy presented. Board Member Davenport seconded the motion. The motion passed unanimously.

NEW BUSINESS:

1. Applications for Review:
 - a. Franklin Emilcar – HTG.0414075-S2
 - i. Board Member Higgins moved to deny the applicant sit for the S2 exam. Board Member Rosario seconded the motion. The motion passed unanimously.
 - ii. The applicant changed their application to a D2 application
 - Board Member Rosario moved to approve the applicant sit for the D2 exam on or after August 1st, 2026 – providing that the applicant remain a registered apprenticeship. The applicant will need to submit employment documentation to DCP that the applicant remains

gainfully employed. Board Member Davenport seconded the motion. The motion passed unanimously.

b. Philip Mills - S1

- i. Board Member Rosario moved to approve the applicant sit for the S1 exam. Board Member Higgins seconded the motion. The motion passed (4-0-1).
Abst: Barrieau
- ii. The board began discussion on equivalency for the Rhode Island Master Mechanical, being a contractor, to the CT S1 license.

2. Appearing for Guidance:

a. Edward Menard – S1 Licensure

- i. The individual holds a G1 license and is looking for guidance on waiving the time requirement to sit for the S1 exam due to holding a contractor license for over 5 years.
- ii. Board Member Rosario moved to waive the time requirement to sit for the S1 exam due to holding an approved contractor license. Board Member Davenport seconded the motion. The motion passed unanimously.

b. Sajjad Chaudhary – S1 Licensure

- i. The individual holds a home improvement contractor registration and is looking for guidance on getting a S1 license. The board recommended the applicant get registered under an S1 contractor and go through the 4-year apprenticeship program. It was also recommended that the applicant get an equivalent education review done.

c. Nolan Bugg – OE2 Licensure

- i. The individual is lacking the education requirements to sit for the OE2 now.
- ii. The board recommended the individual complete the OE2 coursework and continue on the S4 apprenticeship. Once the coursework is complete, they can apply for the OE2 license.

CORRESPONDENCE:

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY

ADJOURNMENT

Chairman Barrieau adjourned the meeting at 11:09 am.

Respectfully submitted,
Rachelle Hyburg
Board Coordinator