

Home Inspection Licensing Board

Meeting Minutes

June 16, 2026

BOARD MEMBERS PRESENT

Bruce D. Schaefer	Chairman, Home Inspector
Marc A. Champagne	Home Inspector
Stephen M. Gladstone	Home Inspector

BOARD MEMBERS NOT PRESENT

S. Derek Phelps	Public Member
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BOARD VACANCIES

(2) Public Members

(2) Home Inspector

DCP STAFF PRESENT

Rachelle Hyburg, Board Coordinator
John Mesner, Occupational Trades Manager
Janita Hamel, Supervising Special Investigator

PUBLIC PRESENT

Peggy Hudnutt

Note: The administrative functions of the Boards, Commissions, and Councils are carried out by the Department of Consumer Protection

Website: www.ct.gov/dcp

Email: dcp.boards.commissionsandhearings@ct.gov

CALL TO ORDER

Chairman Schaefer called the meeting to order at 9:11 am.

REVIEW OF PREVIOUS MINUTES

- March 17, 2026, Meeting Minutes
 - Board Member Champagne made a motion to approve the minutes. Board Member Gladstone seconded. The motion passed unanimously.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT

- None

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT

- Review of the complaint status report
 - 03.01.26 to 04.30.26
 - Open: 1
 - Closed: 0

DCP LEGAL DIVISION

- None

OLD BUSINESS

- Continued Discussion on Committee Development for Internship Program Review
 - DCP's John Mesner updated the Board that DCP's legal team is reviewing the situation and will attend a future meeting to discuss the possibilities of the Board reviewing internship logs
- Review of the Continuing Education Application Process
 - The Board will hold a special meeting to further discuss this process.

NEW BUSINESS

- None

CORRESPONDENCE

- None

COMMENTS OR CONCERNS OF ANY PERSON PRESENT

- Board Member Gladstone asked to add a discussion to the next meeting agenda to address the increased number of consumers waiving home inspections during the home buying process. Citing the legislative changes made in MA as a reference for what could be done in CT.

ADJOURNMENT

Board Member Champagne made a motion to adjourn. Board Member Gladstone seconded. The meeting was adjourned at 9:45 am.

Respectfully Submitted,

Rachelle Hyburg
Board Coordinator

2026 SCHEDULED MEETINGS

September 15

December 15