

ELECTRICAL WORK EXAMINING BOARD

Meeting Minutes

July 12, 2026

The meeting was called to order by Chairman Vallieres at 9:01 am.

Board Members Present:

Laurence A. Vallieres	Unlimited Contractor, Chairman
Richard Bird	Unlimited Contractor
Peter L. Jennings	Unlimited Contractor
Keith J. Lacy	Unlimited Journeyperson
John W. Yusza	Electronic Technician
Jacqueline Laramee	Public Member
Thomas J. Sportini, Sr.	Unlimited Journeyperson

Board Members Not Present:

Paul Costello	Unlimited Journeyperson
Derek Santa Lucia	Unlimited Journeyperson

Board Vacancies:

(3) Public Members

DCP Staff:

Rachelle Hyburg	License and Application Analyst
John Mesner	Occupational Trades Manager

Public Present:

Rick Best
Victor Rupenski
David Lizotte
Christopher Ward

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection, Investigations Division. For more information, refer to DCP Agency website: www.ct.gov/dcp.

MINUTES OF PREVIOUS MEETING:

- Review of the May 08, 2026, meeting minutes
 - Board Member Bird moved to approve the minutes. Board Member Jennings seconded the motion. The motion passed (5-0-1) Abst: Yusza
 - Board Member Sportini was not in attendance at the time of the vote.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

- None

DCP INVESTIGATIONS DIVISIONS:

- No report for review

OLD BUSINESS:

1. Discussion on Ratio Relief Application:
 - a. Advanced Electrical Contractors – APSP.3819
 - i. The board requested Advanced Electrical Contractors to appear before the board today to discuss a discrepancy on their ratio relief application. An active complaint was open at the time of applying for ratio relief and was not reported on their ratio relief application.
 - ii. Representatives, Mr. Rupenski and Mr. Lizotte, discussed the details surrounding the complaint, noting that it involved a subcontractor on a job. They reported that they did not omit it from their application on purpose, but that they signed an AVC regarding that complaint. And while the complaint was still open at the time of their application, they reported being told the outcome would be an AVC and thought the violation would not be reported due to signing the AVC.
 - iii. The board noted that full disclosure is the best policy on these applications.

NEW BUSINESS:

1. Ratio Relief Applications for Review:

a. C Ward Electric – APSP.3789

- i. Mr. Ward with C Ward Electric was in attendance to discuss their application. Noting that most of their apprentices have completed their programs with C Ward, apart from one apprentice they had let go.
- ii. 16 licensed employees and 5 current apprentices and is looking for relief for an additional 5 apprentices.
- iii. Board Member Bird moved to approve 5 additional apprentices. Board Member Lacy seconded the motion.
 1. Discussion: Board Member Jennings commented that he is not seeing how the company would realistically be able to have 1:1 supervision for all 12 apprentices based on how Mr. Ward explained the structure of the company.
- iv. Board Member Bird amended his motion after discussion:
 1. Board Member Bird moved to approve 4 additional apprentices, and once the “pending” licensee passes their exam Mr. Ward can reapply for relief for an additional apprentice. Board Member Lacy seconded the motion. The motion passed (6-0-1) Abst: Jennings

2. Continuing Education Course Review – Best

- a. The Board asked Mr. Best to attend today’s meeting to discuss a complaint received about inappropriate behavior during one of the continuing education courses he offered.
 - i. Chairman Vallieres noted that he has reviewed the recording of the course in question. Commenting that instructors/schools cannot self-promote other services during the courses.
 - ii. Mr. Best noted that the conversation in question took place after the 4-hour course had completed.
 - iii. Mr. Best has been advised that personal sales/marketing during the continuing education courses is not appropriate and cannot continue to do that in the future.

3. Continuing Education Advertising Regulations Review

- a. The board became aware of a continuing ed course being advertised as “Coffee & Code” and “Cocktails & Code”. Chairman Vallieres noted that he will send a warning to the provider letting them know that courses cannot be advertised in this way.

CORRESPONDENCE:

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

- Board Member Bird updated the Board that the CE committee has started developing the 2027 course. Noting that they are reviewing Chapter 3 and adding additional resources for Chapter 4&5. As well as including the OSHA Heat Stroke criteria in the curriculum. They anticipate having the course ready for review by the July meeting.

ADJOURNMENT:

Board Member Lacy moved to adjourn the meeting. Board Member Bird seconded. The meeting adjourned at 11:00 am.

Respectfully submitted,
Rachelle Hyburg
License and Application Analyst

2026 Scheduled Meetings

July 10

September 11

November 13