

ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK EXAMINING BOARD
DRAFT
Meeting Minutes
March 23, 2023

The meeting was called to order at 9:06am by Board Member Farnsworth via Microsoft Teams.

BOARD MEMBERS PRESENT:

Paul Farnsworth	Unlimited Contractor
Peter Kalousdian	Unlimited Contractor
Todd Johnston	Public Member

DCP STAFF PRESENT:

Janita Hamel	Supervising Special Investigator
John Mesner	Occupational Trades Manager
Jason Cohen	Director of Operations
Pamela Brown	Investigations Director
Jennifer Rector	Executive Secretary

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection. For more information, refer to DCP Agency website: www.ct.gov/dcp.

REVIEW OF PREVIOUS MEETING MINUTES:

Review of Sept 22, 2022, Meeting Minutes

- Board Member Johnston made a motion to approve the meeting minutes. Board Member Kalousdian seconded the motion. The motion passed unanimously.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

None.

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

- From November 1, 2022-December 31,2022 there were no new complaints, and the department did not close any complaints
- From January 1, 2023-February 28,2023 there were no new complaints, and the department did not close any complaints.
- At the end of September 2022, there were 2 new occupational inspectors that joined the team.

OLD BUSINESS:

On September 22, 2022, meeting minutes this was written and not added onto today's agenda. This will need to be included on the next meeting agenda for June 22, 2023:

- Written Agreement Document with the Previous DCP Commissioner at the June 23, 2022, meeting, the written agreement regarding reviewing applications that did not meet criteria was discussed. Board Chair Derosa forwarded the agreement to the former DCP Board Coordinator and Jason Cohen- DCP Director of Operations, for review. Item to be placed on the next meeting's agenda as Old Business.

NEW BUSINESS:

New DCP Commissioner: Bryan Cafferelli

CORRESPONDENCE:

None.

COMMENTS OR CONCERNS OF ANY PERSON PRESENT TODAY:

Need to reschedule next meeting on June 22, 2023, due to conflict with the committee review meeting.

ADJOURNMENT:

Board Member Kalousdian made a motion to adjourn the meeting. Board member Johnston seconded the motion. The meeting adjourned at 9:30 am.

2023 Current Board Schedule

June 22
September 28
December 21