

**STATE BOARD OF LANDSCAPE ARCHITECTS**  
**Meeting Minutes**  
**May 21, 2024**

The meeting was called to order on May 21, 2024, at 9:36 am by Chairman Arigoni via Microsoft Teams.

**BOARD MEMBERS PRESENT**

Mark R. Arigoni, Chairman	Landscape Architect
W. Phillips Barlow	Landscape Architect
Janice Parker	Landscape Architect
Maureen Nicholson	Public Member

**BOARD MEMBERS NOT PRESENT**

Dominick Celtruda	Landscape Architect
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**BOARD VACANCIES** (2) Public Members

**DCP MEMBERS PRESENT**

Marguerite Poisson	License and Applications Specialist
Janita Hamel	Supervising Special Investigator
Rachelle Hyburg	Board Coordinator
Pamela Brown	Investigations Division Director

**PUBLIC PRESENT**

Justin Russo

## **1. Review of minutes of the February 20, 2024, Board of Landscape Architects Meeting**

- Board Member Parker made a motion to approve the minutes with the correction to 4A. PSLA should be ASLA. Board Member Nicholson seconded the motion. The motion passed unanimously.

## **2. Comments or Concerns of any Person Present Today**

- Chairman Arigoni provided some clarification on some of the potential statute changes that came up during this legislative session. The Board will further discuss in upcoming meetings.

## **3. DCP Investigation Division Complaint Status Report**

- Review of complaint status report
  - There are no open cases to report.

## **4. Old Business**

- UCONN meeting scheduling updates.
  - No new updates, it was proposed that meeting will take place in the upcoming Spring semester.

## **5. New Business**

### **5A. Applications for licensing by written examination:**

1. Mary-Kate Junno
2. Jason Larsen
3. Samantha Stewart
4. Andrew Woodward
5. Qiheng Xu

- Board Member Parker made a motion to approve. Board Member Barlow seconded. The motion passed unanimously.

### **5B. Applications for licensing by waiver of examination:**

<u>Credential Number</u>	<u>Contact Name</u>	<u>First Effective Date</u>	<u>Method of Licensing</u>
LAR.0001659	KRISTEN MITCHELL	2/29/2024	EXAM WAIVER CLARB CO
LAR.0000957	MICHAEL W OLIVIERI	3/14/2024	EXAM WAIVER CLARB NY
LAR.0001687	WILLIAM ANDREW ARBAUGH	5/14/2024	EXAM WAIVER CLARB MA

### 5C. Review exam waiver candidate without CLARB record

- The applicant is before the Board today for reciprocity. They are licensed elsewhere but does not have a CLARB record.
- Board Member Barlow made a motion to approve the applicant's waiver for licensure without a CLARB record. Board Member Nicholson seconded the motion. The motion passed unanimously.

### 5D. Applications for License for Corporate Practice of Landscape Architecture

- None.

## 6. Correspondence

- Tim Gerrish, RLA – Alternative continuing education credit request
  - Chairman Arigoni made a motion to approve the alternative CEU contingent on the Chairman receiving confirmation of proof of attendance. Examples of acceptable documentation would include a registration, receipt, or certificate of completion. Board Member Barlow seconded the motion. The motion passed unanimously.

## 7. Comments or Concerns of anyone present today

## 8. Adjournment

Chairman Arigoni made a motion to adjourn. Board Member Barlow seconded the motion. The motion passed unanimously. Chairman Arigoni adjourned the meeting at 10:11 am.

Respectfully submitted,  
Rachelle Hyburg  
Board Coordinator

### 2024 MEETING SCHEDULE:

August 20  
November 18