

**ELEVATOR INSTALLATION, REPAIR AND MAINTENANCE WORK
EXAMINING BOARD**

**Meeting Minutes
September 26, 2025**

Chairman DeRosa called the meeting to order at 9:01 am.

BOARD MEMBERS PRESENT

Paul Farnsworth, Unlimited Contractor
Peter Kalousdian, Unlimited Contractor
Thomas J. O'Reilly, Unlimited Contractor
Todd Johnston, Public Member

BOARD MEMBERS NOT PRESENT

Michael Griffin, Elevator Craftsman
John R. DeRosa, Jr., Acting Chairperson, Elevator Craftsman

BOARD VACANCIES

(2) Public Members

DCP STAFF PRESENT

Rachelle Hyburg, Board Coordinator
John Mesner, Occupational Trades Manager

PUBLIC PRESENT

None

Note: The administrative functions of the Boards, Commissions and Councils are carried out by the Department of Consumer Protection. For more information, refer to DCP Agency website: www.ct.gov/dcp.

Board Member O'Reilly moved to have Paul Farnsworth be Acting Chairman of the September 26th Elevator Board Meeting. Board Member Kalousdian seconded the motion. The motion passed unanimously.

REVIEW OF PREVIOUS MEETING MINUTES:

- Review of the previous meeting minutes:
 - June 26, 2025
 - Board Member Kalousdian moved to approve the minutes. Board Member Johnston seconded the motion. The motion passed (3-0-1)
Abstention: Board Member O'Reilly

DCP INVESTIGATION DIVISION COMPLAINT STATUS REPORT:

- There is no report for review. Investigations did not receive or close any elevator complaints between 05/01/2025 to 08/31/2025.

OLD BUSINESS:

- Update from Chairman DeRosa on Application Review Conversation
- Discussion on Injuries and Fatalities Related to the Elevator Industry
 - No further discussion on either of these items today

NEW BUSINESS:

CORRESPONDENCE:

CONCERNS OF ANY PERSON PRESENT TODAY:

- The Board will hold the December 18 meeting in-person

ADJOURNMENT:

Board Member Johnston made a motion to adjourn the meeting. Board Member Kalousdian seconded the motion. The motion passed unanimously. Acting Chairman Farnsworth adjourned the meeting at 9:25 am.

Respectfully Submitted,
Rachelle Hyburg
Board Coordinator

2025 Scheduled Meetings

December 18 – In-Person