**PAID FAMILY MEDICAL LEAVE INSURANCE AUTHORITY**

**Board of Directors Meeting**

Minutes

Thursday, November 14, 2019

A meeting of the **Board of Directors of Paid Family Medical Leave Insurance Authority** (the “Board”) was held on November 14, 2019 at 450 Columbus Blvd., Hartford,CT 06103.

1. **Attendance:**

Participating Voting Members: Josh Geballe, Adrienne Cochrane, Richard Duffy, Fran Pastore, Sal Luciano, John Scott, Daryle Dudzinski (by phone), Michael Soltis, Glendowlyn Thames, Margaret Williamson, Henry Zaccardi and Justin Zartman

Absent: Paul Potamianos

Participating Nonvoting Members: Eva Bermudez Zimmerman and Daniel Krupnick

Presentors: Molly Weston Williamson, Jeff Hayes, Daryle Dudzinski and Bo Bradstreet

1. **Call to Order:**

Noting the presence of a quorum, Josh Geballe, Chairperson of the Board, called the meeting to order at

8:37 a.m. and welcomed Board Member Sal Luciano, who had not been present at the first meeting.

1. **Approval of Minutes:**

Josh Geballe asked the members of the Board to consider the draft minutes from the October 4, 2019 Board meeting, members voted in favor of adopting the minutes from the meeting as presented.

Motion approved, Sal Luciano abstained since he was absent from the October 4th meeting.

1. **Report out from Chairman Geballe:**

Josh Geballe gave a brief overview on the progress of the search committee reported that although the agenda indicated that the report of the executive search committee could be done in executive session, the planned report-out did not include any confidential information and thus it would be done in the regular meeting.

He announced that Board meeting will be held on the 2nd Thursday of each month.

He also asked that each board member provide a photo and a brief bio which would be posted to the Authority website.

1. **Report out from Molly Weston Williamson and discussion regarding outreach and education:**

Molly Weston Williamson gave a presentation on Outreach & Education.

Presentation “A” to the CT Paid Family & Medical Leave Insurance Authority is attached.

1. **Report out from Jeff Hayes and discussion regarding the actuarial model for the PFMLI program:**

Jeff Hayes from Institute for Women’s Policy Research gave an overview on the actuarial model done to estimate costs of the program.

 Presentation “B” to the CT Paid Family & Medical Leave Insurance Authority is attached.

1. **Report out from Daryle Dudzinski and discussion regarding possibility of utilizing the Unemployment Insurance upgrade as a framework for a system to collect employee contributions:**

Daryle Dudzinski from the Department of Labor reported on the DOL’s ongoing efforts to update the Unemployment Insurance system and explained the possibility that the Authority may be able to utilize that process to accelerate its efforts to create a platform to handle the PFMLIA collection process.

1. **Executive Session:** *(requires affirmative vote of 2/3 of the voting members present at the meeting)*
	* **Executive Search Committee report out**

This discussion was held in the regular session.

Bo Bradstreet from Bohan & Bradstreet gave an overview of their company and the process they are using to identify, recruit and assess potential applicants.

1. **Vote on Executive Session Items:** *(if required)*

No vote required

1. **New Business:**

No new business

1. **Adjournment:**

Upon a motion the Board voted unanimously in favor of adjourning the November 14, 2019 meeting at 10:38a.m.

Respectfully submitted,

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Josh Geballe

Chair of Paid Family Medical Leave Insurance Authority