

Board of Directors Meeting Minutes
Paid Family and Medical Leave Insurance Authority
Thursday, September 10, 2020

Participating Voting Members: Adrienne Cochrane, Daryle Dudzinski, Sal Luciano, Fran Pastore, Paul Potamianos, John Scott, Michael Soltis, Molly Weston Williamson, Henry Zaccardi, Justin Zartman

Participating Nonvoting Member: Eva Bermudez Zimmerman, Alexander Marcellino

Absent: Rich Duffy, Josh Geballe, Glendowlyn Thames

Also Present: Andrea Barton Reeves, Brian Boyer, Erin Choquette, Andrea Comer, Laure Dickson, Kris Floyd, Amber Forrest, David Marcone, Tracie Knapsack, Kim Nardone (Cohn Reznick)

1. Welcome and call to order

Fran Pastore, Board Vice Chair, called the meeting to order at 9:05am.
Roll Call Amber Forrest took attendance and verified the existence of a quorum.

2. Approval of the 2020 minutes

Review and approval of the August 13 Board meeting minutes, Vice Chairperson Pastore asked the members of the Board to consider adopting the draft minutes from the August 13, 2020 Board of Directors meeting.
John Scott moved their adoption, seconded by Henry Zaccardi. There was no discussion. The motion was adopted unanimously.

3. Update on Private Plans

Andrea Barton Reeves presented the feedback on public comments regarding private plans, highlighting several proposed changes to the draft procedures. Given the complexity of the issues, the Board will meet in a special session later this month to consider the proposed changes and vote on a private plan.

4. Reports from Board Committees

- **Outreach and Engagement**

Brian Boyer of CTPL reported upcoming webinars and internal communications toolkits engagement to be provided to the Board for engagement. Coordinating efforts with the Governor's office will be shared with the board as updates are provided.

- **Policy and Personnel Committee**

Henry Zaccardi reported on discussion at the September 8th Committee meeting regarding private plans. COF Andrea Comer starting with CTPL on September 11th.

Welcomed Controller David Marcone and Executive Assistant Amber Forrest to the team. Noted Glossary of Terms provided by Erin Choquette is tremendously helpful.

- **Finance and Audit Committee**

John Scott introduced Controller David Marcone. David Marcone reported on expenses for last fiscal year; expenditures included software purchases required before June 2020 that were budgeted for July. Budgeted costs for software did not exceed budget, were required sooner. Fiscal year July 2020's largest expenditure of \$900,000 in payment to Slalom for project. Budget is on track. August full financials will be provided in next Finance and Audit Committee meeting to be held the end of September and shared at the next Board of Directors meeting.

5. **Website Demonstration**

Andrea Barton Reeves provided CTPL website demo. Reported more links will be added when registration begins. Kris Floyd provided an update on development of site in collaboration with Salesforce. CTPL will continue addressing questions. Fran Pastore noted that she is excited and proud of the CTPL website.

6. **Report from CEO**

Andrea Barton Reeves reported on next milestones

- Registrations begins soon for employers, self-proprietors and self-employed
- CTPL will provide a series of webinars for sole-proprietors and self-employed
- Social media outreach to start within a week pending communications with the Governor's Office

7. **Old Business** - none

8. **New Business** - none

9. **Adjournment:**

A motion was called to adjourn the meeting by Fran Pastore, motion to adjourn was made by John Scott and seconded by Henry Zaccardi. There was no discussion. The motion was adopted unanimously, and the meeting adjourned at 10:37 am.